

Wake Forest University  
 Authorization Approval Levels  
 7/18/2005

<u>Organization Level</u>	<u>Budgeted</u>	<u>Not Budgeted</u>
Board of Trustees	Unlimited	Unlimited
Chair/Vice Chair of the Board	Unlimited	\$5,000,000
President	Unlimited	\$1,000,000
Vice President for Finance & Administration	Unlimited	\$1,000,000
Vice Presidents, Director of Athletics, General Counsel and Provost	\$1,500,000	N/A
Dean of the College, Babcock Dean, Law School Dean Divinity School Dean, Calloway Dean, Dean of the Graduate School, Director of Facilities and the Controller	\$1,000,000	N/A
Associate Deans, Assistant Deans, Assistant Vice Presidents, Associate Controller, Associate Provost, Dean of Summer School and Dean of Student Life	\$500,000	N/A
Department Chair/Head and Directors	\$100,000	N/A
Business Managers (Athletics, Babcock, Law, Information Systems)	\$25,000	N/A
Administrative Assistants	\$1,000	N/A

**Notes:**

1. Multi-titled employees are given authorization at highest level
2. Approval limits are maximum values
3. Contracts over \$100,000 must be approved by the University legal department

Accepted and Approved:

  
 Dr. Nathan O. Hatch